

**SCHOOL DAY**

The Board of Trustees shall fix the length of the school day subject to the provisions of law. (Education Code 46100)

*(cf. 6111—School Calendar)*

**At each school,** ~~The~~ the length of the school day shall apply equally to students with disabilities unless otherwise specified in the student's individualized education program or Section 504 plan.

*(cf. 6159—Individualized Education Program)*

*(cf. 6164.6—Identification and Education Under Section 504)*

~~The~~ **Unless there is a field trip or other educational program,** the daily schedule for grades K-6 elementary schools shall include at least one ~~daily or more~~ periods of recess of at least ~~20~~ 30 minutes **on regular instructional days and 15 minutes on early release days.** During this time, ~~in length in order to provide students with unstructured but~~ students shall be provided supervised opportunities, **outdoors when weather and air quality permit unless space is not sufficient in which case recess may be held indoors, to engage in unstructured for** physical activity, play, organized games, and/or social engagement with peers, and may be provided a snack. (Education Code 49056)

*(cf. 5030—Student Wellness)*

*(cf. 6142.7—Physical Education and Activity)*

**Educational Program means the entire school-sponsored offering for students, including in-class and out-of-class activities.** (Education Code 49056)

In establishing the daily instructional schedule for each secondary school, the Superintendent or designee shall give consideration to course requirements and curricular demands, availability of school facilities **and equipment**, and applicable legal requirements.

The Board encourages flexibility in scheduling so as to provide longer time blocks or class periods when appropriate and desirable to support student learning, provide more intensive study of core academic subjects or extended exploration of complex topics, and reduce transition time between classes.

Prior to implementing a block schedule program in which secondary students attend class for fewer school days, the Board shall consult with the certificated and classified employees of the school in a good faith effort to reach agreement and shall also consult with parents/guardians of the students who would be affected by the change and the community at large. Such consultation shall include at least one public hearing for which the Board has given adequate notice to the employees and to the parents/guardians of affected students. (Education Code 46162)

*(cf. 9320—Meetings and Notices)*

*Legal Reference: (see next page)*

**SCHOOL DAY** (continued)*Legal Reference:*EDUCATION CODE~~8970-8974 Early primary program, including extended day kindergarten~~~~37202 Equal time in all schools~~~~37670 Year-round schools~~~~46010 Total days of attendance~~~~46100 Length of school day~~~~46110-46119 Kindergarten and elementary schools, day of attendance~~~~46140-46147 Junior high school and high school, day of attendance~~~~46160-46162 Alternative schedule—junior high and high school~~~~46170 Continuation schools, minimum day~~~~46180 Opportunity schools, minimum day~~~~46190-46192 Adult education classes, day of attendance~~~~46200-46206 Incentives for longer instructional day and year~~~~48200 Compulsory attendance for minimum school day~~~~48663 Community day school, minimum school day~~~~48800-48802 Concurrent enrollment in community college~~~~51222 Physical education, instructional minutes~~~~51760-51769.5 Work experience education~~~~52325 Regional occupational center, minimum day~~*Management Resources:*NATIONAL ASSOCIATION FOR SPORT AND PHYSICAL EDUCATION POSITION STATEMENTS*Recess for Elementary School Students, 2006*STATE BOARD OF EDUCATION POLICY STATEMENTS*99-03 Physical Education (PE) Requirements for Block Schedules, July 2006*U.S. DEPARTMENT OF EDUCATION PUBLICATIONS*Extending Learning Time for Disadvantaged Students, August 1995*WEST ED PUBLICATIONS*Full Day Kindergarten: Expanding Learning Opportunities, Policy Brief, April 2005*WEB SITES*California Department of Education: <http://www.cde.ca.gov>**National Association for Sport and Physical Education: <http://www.aahperd.org/naspe>**State Board of Education: <http://www.cde.ca.gov/re/tr/wr/waiverpolicies.asp>**U.S. Department of Education: <http://www.ed.gov>**WestEd: <http://www.wested.org>*

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

**STATE**

Ed. Code 37202

Ed. Code 37670

Ed. Code 46010

Ed. Code 46100

Ed. Code 46110-46120

Ed. Code 46120

Ed. Code 46140-46148

Ed. Code 46148

Ed. Code 46160-46162

**DESCRIPTION**

Equal time in all schools

Year-round schools

Total days of attendance

Length of school day

Attendance in kindergarten and elementary schools

Expanded learning opportunities

Attendance in junior high and high schools

School day for middle and high school

Alternative schedule for junior high and high school; public hearing with notice

**SCHOOL DAY** (continued)**STATE** (continued)

Ed. Code 46170	Continuation schools; minimum day
Ed. Code 46180	Opportunity schools; minimum day
Ed. Code 46191	Attendance for adults in correctional facilities
Ed. Code 46200-46208	Incentives for longer instructional days and year
Ed. Code 48200	Compulsory full-time education
Ed. Code 48663	Community day school; minimum school day
Ed. Code 48800-48802	Concurrent enrollment in community college
Ed. Code 49056	Recess
Ed. Code 51222	Physical education; instructional minutes
Ed. Code 51720-51724	Evening high school for minors
Ed. Code 51760-51769.5	Work experience education
Ed. Code 52325	Regional occupational center; minimum day
Ed. Code 8970-8974	Early primary program, including extended-day kindergarten

**MANAGEMENT RESOURCES**

California Department of Education  
Publication  
California Department of Education  
Publication  
State Board of Education Policy Statement  
  
WestEd Publication  
  
Website  
  
Website  
Website  
  
Website  
Website  
Website

**DESCRIPTION**

Conducting Individualized Determinations of Need  
  
AA & IT Independent Study FAQs  
  
99-03 Physical Education (PE) Requirements for  
Block Schedules, July 2006  
Full-Day Kindergarten; Expanding Learning  
Opportunities, Policy Brief, April 2005  
CSBA District and County Office of Education  
Legal Services  
WestEd  
National Association for Sport and Physical  
Education  
State Board of Education  
U.S. Department of Education  
California Department of Education

**CROSS REFERENCES – CODES**

3516.5	Emergency Schedules
5030	Student Wellness
5113	Absences And Excuses
5141.22	Infectious Diseases
5145.6	Parent/Guardian Notifications
5145.6 – E(1)	Parent/Guardian Notifications
6000	Concepts And Roles
6111	School Calendar
6117	Year-Round Schedules
6142.7	Physical Education And Activity

**SCHOOL DAY** (continued)

**CROSS REFERENCES – CODES** (continued)

6145.8	Assemblies And Special Events
6154	Homework/Makeup Work
6158	Independent Study
6159	Individualized Education Program
6164.6	Identification And Education Under Section 504
6170.1	Transitional Kindergarten
6171	Title I Programs
6172.1	Concurrent Enrollment In College Classes
6178	Career Technical Education
6178.1	Work-Based Learning
6178.2	Regional Occupational Center/Program
6179	Supplemental Instruction
6184	Continuation Education
6185	Community Day School
6200	Adult Education
9320	Meetings And Notices

**GUIDANCE/COUNSELING SERVICES**

The Board of Trustees recognizes that a structured, coherent and comprehensive counseling program promotes academic achievement **and growth**, and serves the diverse needs of all District students. **The District shall provide an educational counseling program that offers students services and supports within a Multi-Tiered Systems of Support (MTSS) framework, in accordance with law.** Counseling staff shall be available to provide students with individualized reviews of their educational progress toward academic and/or career and vocational goals and, as appropriate, may discuss social, personal, or other issues that may impact student learning **and well-being**.

The Superintendent or designee shall ensure that all persons employed to provide school counseling, school psychology, ~~and/or~~ school social work services, **child welfare and attendance services, and/or to implement equitable school programs and services that support students' academic, social and emotional development, and college and career readiness** shall possess the appropriate credential from the Commission on Teacher Credentialing authorizing their employment in such positions. Responsibilities of each position shall be clearly defined in a job description.

*(cf. 4112.2—Certification)*

Responsibilities of school counselors include, but are not limited to:

1. Engaging with, advocating for, and providing support for all students **with direct services such as individual counseling, group counseling, risk assessment, crisis response, and instructional services, including mental health and behavioral, academic, and postsecondary educational services and indirect services, including but not limited to, positive school climate strategies, teacher and parent/guardian consultations, and referrals to public and private community services** ~~with respect to learning and achievement~~
2. Planning, implementing, and evaluating **school counseling** ~~programs to promote the academic, career, personal, and social development of all students, including students from low income families, foster youth, homeless youth, undocumented youth, and students at all levels of academic, social, and emotional abilities~~
3. **Working within an MTSS that uses multiple data sources to monitor and improve student behavior, attendance, engagement, and achievement** ~~Using multiple sources of information to monitor and improve student behavior and achievement~~
4. **Developing, coordinating, and supervising comprehensive student support systems in collaboration with teachers, administrators, other pupil personnel services professionals, families, community partners, and community agencies, including county mental health agencies** ~~Collaborating and coordinating with school and community resources~~

**GUIDANCE/COUNSELING SERVICES** (continued)

5. Promoting and maintaining a safe learning environment for all students by providing restorative justice practices, positive behavior interventions, and support services **and by developing and responding with a variety of intervention strategies to meet individual, group, and school community needs before, during, and after a crisis**

~~(cf. 5131—Conduct)~~

~~(cf. 5131.2—Bullying)~~

~~(cf. 5138—Conflict Resolution/Peer Mediation)~~

~~(cf. 5144—Discipline)~~

6. Intervening to ameliorate school-related problems, including ~~issues~~ **problems** related to chronic absences **and retention**

~~(cf. 5113.1—Chronic Absence and Truancy)~~

7. **Using research-based strategies to promote mental wellness, reduce mental stigma, and to identify characteristics, risk factors, and warning signs of students who develop, or are at risk of developing, mental health and behavioral disorders and who experience, or are at risk of experiencing, mistreatment, including mistreatment related to any form of conflict or bullying** ~~Using research-based strategies to reduce stigma, conflict, and student-to-student mistreatment and bullying~~

8. Improving school climate and student well-being **by addressing the mental and behavioral health needs of students during a period of transition, separation, heightened stress, and critical changes, accessing community programs and services to meet those needs, and providing other appropriate services**

~~(cf. 5137—Positive School Climate)~~

9. Enhancing students' social and emotional competence, character, health, civic engagement, cultural legacy, and commitment to lifelong learning and the pursuit of high-quality educational programs

~~(cf. 6142.4—Service Learning/Community Service Classes)~~

10. **Providing counseling services for unduplicated students who are classified as English Learners, eligible for free and reduced-priced meals, foster youth, and/or experiencing homelessness, including interventions and support services that enhance equity and access to appropriate education systems and public and private services** ~~Providing counseling interventions and support services for students classified as English learners, eligible for free or reduced-priced meals, or foster youth, including enhancing equity and access to the education system and community services~~

## **GUIDANCE/COUNSELING SERVICES** (continued)

~~(cf. 0460—Local Control and Accountability Plan)~~  
~~(cf. 6173—Education for Homeless Children)~~  
~~(cf. 6173.1—Education for Foster Youth)~~  
~~(cf. 6174—Education for English Language Learners)~~

11. Engaging in continued development as a professional school counselor

~~(cf. 4131—Staff Development)~~

### **Educational and Career Counseling**

Beginning in grade 7, parents/guardians shall receive a general notice at least once before career counseling and course selection so that they may participate in the counseling sessions and decisions. (Education Code 221.5)

~~(cf. 5145.6—Parental Notifications)~~

The educational counseling program shall include academic counseling and **postsecondary services** in the following areas: (Education Code 49600)

1. Development and implementation, with parent/guardian involvement, of the student's immediate and long-range educational plans
2. Optimizing progress towards achievement of proficiency standards and **competencies**
3. Completion of the required curriculum in accordance with the student's needs, abilities, interests, and aptitudes
4. Academic planning for access and success in higher education programs, including advisement on courses needed for admission to public colleges and universities, standardized admissions tests, and financial aid
5. ~~Career and vocational counseling,~~ **High-quality career programs at all grade levels** in which students are assisted in doing all of the following:
  - a. Planning for the future, including, but not limited to, identifying personal interests, skills, and abilities, career planning, course selection, and career transition
  - b. Becoming aware of personal preferences and interests that influence educational and occupational exploration, career choice, and career success
  - c. **Developing work self-efficacy for the ever-changing work environment, the changing needs of the workforce, and the effects of work on quality of life. Developing realistic perceptions of work, the changing work environment, and the effect of work on lifestyle**

**GUIDANCE/COUNSELING SERVICES** (continued)

- d. Understanding the relationship between academic achievement and career success, and the importance of maximizing career options
- e. Understanding the value of participating in ~~€Career †Technical eEducation~~ (CTE) pathways, programs, and certifications, including, but not limited to, those related to regional occupational programs and centers, the federal program administered by the U.S. Department of Labor offering free education and vocational training to students, known as “Job Corps,” the California Conservation Corps, work-based learning, industry certifications, college preparation and credit, and employment opportunities. ~~and work-based learning activities and programs, including, but not limited to, service learning, regional occupational centers and programs, partnership programs, job shadowing, and mentoring experiences~~

*(cf. 6178—Career Technical Education)*

*(cf. 6178.1—Work Based Learning)*

*(cf. 6178.2—Regional Occupational Center/Program)*

- f. Understanding the need to develop essential employable skills and work habits
- g. ~~Understanding the variety of four-year colleges and universities and community college vocational and technical preparation programs, as well as admission criteria and enrollment procedures~~  
Understanding entrance requirements to the U.S. Armed Forces, including the benefits of the Armed Services Vocational Aptitude Battery (ASVAB) test

The District's educational counseling program also may include, but not be limited to, identification of students who are at risk of not graduating with the rest of their ~~peers~~class, development of a list of coursework and experience necessary to assist students to satisfy the curricular requirements for college admission and successfully transition to postsecondary education or employment, and counseling regarding available options for ~~a student to continue his/her education if he/she fails—who fail~~ to meet graduation requirements ~~to continue their education~~.

The Superintendent or designee shall establish and maintain a program of guidance, placement, and follow-up for all high school students subject to compulsory continuation education. (Education Code 48431)

*(cf. 6184—Continuation Education)*



## **GUIDANCE/COUNSELING SERVICES** (continued)

As part of the District's educational counseling program, students may be offered mental and behavioral health services under which a student may receive prevention, intervention, short-term counseling services, and mental health-related classroom instruction to reduce stigma and increase awareness of counseling support services.

No counselor shall unlawfully discriminate against any student. Guidance counseling regarding school programs and career, vocational, or higher education opportunities shall not be differentiated on the basis of any protected category specified in ~~BP-law~~ or Board Policy 0410 - Nondiscrimination in District Programs and Activities.

*(cf. 0410—Nondiscrimination in District Programs and Activities)*  
*(cf. 5145.3—Nondiscrimination/Harassment)*

~~In addition~~**Additionally**, counselors shall affirmatively explore with ~~a~~ students the possibility of careers, or courses leading to careers, that are nontraditional for that student's sex. (Education Code 221.5)

For assessing or counseling students, the District shall not use testing or other materials that permit or require impermissible or unlawful differential treatment of students **unless such different materials cover the same occupations and interest areas, and the use of such materials is essential to the elimination of bias and discrimination.** (5 CCR 4931)

Colleges and prospective employers, including military recruiters, shall have the same access to students for recruiting purposes. (Education Code 49603; 10 USC 503; 20 USC 7908)

The Superintendent or designee shall collaborate with businesses, government agencies, postsecondary institutions, including universities and career technical schools, community organizations, and/or other employers to provide students with actual or simulated work-based learning opportunities through college and/or career fairs.

When planning to hold a college or career fair, the District shall provide the notification to any community college district that has overlapping jurisdiction with the District and an opportunity for the community college district to participate in the college or career fair. (Education Code 52770)

### **Personal or Mental Health Counseling**

A school counselor, school psychologist, or school social worker may provide individualized personal, mental health, or family counseling to students in accordance with the specialization(s) authorized by ~~his/her~~**their** credential. Such services may include, but are not limited to, support related to the student's social and emotional development, behavior, substance abuse, mental health assessment, depression, or mental illness. As appropriate, students and their parents/guardians shall be informed about community agencies, organizations, or ~~health-care~~**healthcare** providers that offer qualified professional assistance.

## **GUIDANCE/COUNSELING SERVICES** (continued)

~~(cf. 1020—Youth Services)~~  
~~(cf. 5113—Absences and Excuses)~~  
~~(cf. 5131.6—Alcohol and Other Drugs)~~  
~~(cf. 5141.4—Child Abuse Prevention and Reporting)~~  
~~(cf. 5141.6—School Health Services)~~  
~~(cf. 5145.9—Hate Motivated Behavior)~~  
~~(cf. 5147—Dropout Prevention)~~  
~~(cf. 6164.5—Student Success Teams)~~

Written parent/guardian consent shall be obtained before mental health counseling or treatment services are provided to a student, except when the student is authorized to consent to the service pursuant to Family Code ~~6920-6929~~6924, Health and Safety Code 124260, or other applicable law.

Any information of a personal nature disclosed to a school counselor by a student age 12 years or older or by **student's** parent/guardian is confidential and shall not become part of the student record without the written consent of the person who disclosed the confidential information. The information shall not be revealed, released, discussed, or referred to except under the limited circumstances specified in Education Code 49602. (Education Code 49602)

~~(cf. 5022—Student and Family Privacy Rights)~~  
~~(cf. 5125—Student Records)~~

A counselor shall consult with the Superintendent or designee and, as appropriate, with the District's legal counsel whenever ~~unsure of~~ **there is uncertainty regarding** how to respond to a student's personal problem or when questions arise regarding the possible release of confidential information regarding a student.

### **Crisis Counseling**

The Board recognizes the need for a prompt and effective response when students are confronted with a traumatic incident. School counselors shall assist in the development of ~~the comprehensive school safety plan, emergency and disaster preparedness plan,~~ and other prevention and intervention practices designed to assist students and parents/guardians before, during, and after a crisis.

~~(cf. 0450—Comprehensive Safety Plan)~~  
~~(cf. 3516—Emergencies and Disaster Preparedness Plan)~~

~~In addition~~ **Additionally**, the Superintendent or designee shall identify crisis counseling resources to train District staff in effective threat assessment, appropriate response techniques, and/or methods to directly help students cope with a crisis if it occurs.

Early identification and intervention plans shall be developed to help identify those students who may be at risk for violence so that support may be provided before they engage in violent or disruptive behavior.

**GUIDANCE/COUNSELING SERVICES** (continued)*(cf. 5136—Gangs)**(cf. 5141.52—Suicide Prevention)***Teacher-Based Advisory Program**

The Board recognizes that a supportive, ongoing relationship with a caring adult can provide a student with valuable advice, enhance student-teacher relationships, and build the student's feelings of connectedness with the school. The Board authorizes the development of a teacher-based advisory program in which teachers advise students in such areas as academic planning, character development, conflict resolution, and self-esteem. Any teacher participating in this program shall be under the supervision of a credentialed school counselor as appropriate, receive related information and training, and be subject to **law and this Board policy** ~~and law~~, including requirements pertaining to student confidentiality and nondiscrimination.

*(cf. 4131—Staff Development)***Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b>	<b>Description</b>
5 CCR 4930-4931	Counseling
5 CCR 80049-80049.1	Pupil Personnel Services credential
5 CCR 80632-80632.5	Preparation programs for Pupil Personnel Services
Ed. Code 221.5	Equal opportunity
Ed. Code 44266	Pupil Personnel Services credential
Ed. Code 48431	Establishing and maintaining high school guidance and placement program
Ed. Code 49600-49604	Educational counseling
Ed. Code 51250-51251	Assistance to military dependents
Ed. Code 51513	Personal beliefs
Ed. Code 52770	College and career fairs; community college districts
Ed. Code 54680-54685	Dream Resource Center Grant Program
Fam. Code 6920-6930	Consent by minor for medical treatment
Gov. Code 7927.700	Exemption for personnel records if invasion of personal privacy
H&S Code 124260	Mental health services; consent by minors age 12 and older
Lab. Code 3074.2	College and career fairs; notice to apprenticeship programs
Pen. Code 11166-11170	Reporting known or suspected cases of child abuse
W&I Code 5850-5883	Mental Health Services Act

**GUIDANCE/COUNSELING SERVICES** (continued)**Federal**

10 USC 503  
20 USC 1232g

20 USC 7908

34 CFR 99.1-99.67

**Description**

Military recruiter access to directory information  
Family Educational Rights and Privacy Act  
(FERPA) of 1974

Armed forces recruiter access to students and  
student recruiting information

Family Educational Rights and Privacy

**Management Resources**

California Department of Education  
Publication

U.S. Department of Education Publication

Website

Website

Website

Website

Website

Website

Website

Website

**Description**

California Results-Based School Counseling and  
Student Support Guidelines, 2007

Protecting Student Privacy: Frequently Asked  
Questions

California Division of Apprenticeship Standards  
CSBA District and County Office of Education  
Legal Services

California Association of School Counselors  
American School Counselor Association

U.S. Department of Education, access to military  
recruiters

Commission on Teacher Credentialing

California Department of Education

CSBA

**Cross References - Codes**

0410

0415

0450

0460

1312.3

1312.3-E(1)

1312.3 -E(2)

1313

1400

3515

3516

3516.2

4112.2

4119.23

4131

4219.23

**Description**

Nondiscrimination In District Programs And  
Activities

Equity

Comprehensive Safety Plan

Local Control And Accountability Plan

Uniform Complaint Procedures

Uniform Complaint Procedures

Uniform Complaint Procedures

Civility

Relations Between Other Governmental Agencies  
And The Schools

Campus Security

Emergencies And Disaster Preparedness Plan

Bomb Threats

Certification

Unauthorized Release Of Confidential/Privileged  
Information

Staff Development

Unauthorized Release Of Confidential/Privileged  
Information

**GUIDANCE/COUNSELING SERVICES** (continued)**Cross References – Codes** (continued)

5022	Student And Family Privacy Rights
5113	Absences And Excuses
5113.1	Chronic Absence And Truancy
5113.11	Attendance Supervision
5125	Student Records
5125.1	Release Of Directory Information
5125.1-E(1)	Release Of Directory Information
5131	Conduct
5131.2	Bullying
5131.6	Alcohol And Other Drugs
5136	Gangs
5137	Positive School Climate
5138	Conflict Resolution/Peer Mediation
5141.22	Infectious Diseases
5141.4	Child Abuse Prevention And Reporting
5141.5	Mental Health
5141.52	Suicide Prevention
5141.6	School Health Services
5144	Discipline
5145.3	Nondiscrimination/Harassment
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications
5145.9	Hate-Motivated Behavior
5147	Dropout Prevention
6120	Response To Instruction And Intervention
6141.4	International Baccalaureate Program
6141.5	Advanced Placement
6142.8	Comprehensive Health Education
6143	Courses Of Study
6146.2	Certificate Of Proficiency/High School Equivalency
6146.2-E(1)	Certificate Of Proficiency/High School Equivalency
6164.5	Student Success Teams
6171	Title I Programs
6172	Gifted And Talented Student Program
6173	Education For Homeless Children
6173-E(1)	Education For Homeless Children
6173-E(2)	Education For Homeless Children
6173.1	Education For Foster Youth
6173.4	Education For American Indian Students

**GUIDANCE/COUNSELING SERVICES (continued)**

**Cross References – Codes (continued)**

6175	Migrant Education Program
6178	Career Technical Education
6178.2	Regional Occupational Center/Program
6184	Continuation Education
6185	Community Day School
6200	Adult Education

*Legal Reference:*

EDUCATION CODE

~~221.5 Prohibited sex discrimination~~

~~44266 Pupil personnel services credential~~

~~48431 Establishing and maintaining high school guidance and placement program~~

~~49600-49604 Educational counseling~~

~~51250-51251 School age military dependents~~

~~51513 Personal beliefs~~

FAMILY CODE

~~6920-6929 Consent by minor for treatment or counseling~~

HEALTH AND SAFETY CODE

~~124260 Mental health services; consent by minors age 12 and older~~

PENAL CODE

~~11166-11170 Reporting known or suspected cases of child abuse~~

WELFARE AND INSTITUTIONS CODE

~~5850-5883 Mental Health Services Act~~

CODE OF REGULATIONS, TITLE 5

~~4930-4931 Counseling~~

~~80049-80049.1 Pupil personnel services credential~~

~~80632-80632.5 Preparation programs for pupil personnel services~~

UNITED STATES CODE, TITLE 10

~~503 Military recruiter access to directory information~~

UNITED STATES CODE, TITLE 20

~~1232g Family Educational Rights and Privacy Act~~

~~7908 Armed forces recruiter access to students and student recruiting information~~

CODE OF FEDERAL REGULATIONS, TITLE 34

~~99.1-99.67 Family educational rights and privacy~~

*Management Resources: (see next page)*

*Management Resources:*

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

~~California Results-Based School Counseling and Student Support Guidelines, 2007~~

WEB SITES

~~American School Counselor Association: <http://www.schoolcounselor.org>~~

~~California Association of School Counselors: <http://www.schoolcounselor-ca.org>~~

~~California Department of Education: <http://www.cde.ca.gov>~~

~~Commission on Teacher Credentialing: <http://www.ctc.ca.gov>~~

~~U.S. Department of Education, access to military recruiters:-~~

~~<http://www.ed.gov/policy/gen/guid/fpco/hottopics/ht10-09-02.html>~~

## **SUMMER LEARNING PROGRAMS**

The Board of Trustees recognizes that an extended break from the instructional program may result in significant learning loss, especially among disadvantaged and low-achieving students, and desires to provide opportunities during the summer for students to practice essential skills and, make academic progress, and focus on developing social, emotional, and physical needs and interests through hands-on learning experiences.

Summer programs offered by the District shall be aligned with the District's Local Control and Accountability Plan (LCAP), other applicable District and school plans, and the educational program provided during the school year. When feasible, summer programs shall blend high-quality academic instruction in core curricular and/or elective subjects with recreation, nutrition programs, social and emotional development, and support services that encourage attendance, student engagement in learning, and student wellness.

~~(cf. 0200—Goals for the School District)~~  
~~(cf. 0460—Local Control and Accountability Plan)~~  
~~(cf. 3552—Summer Meal Program)~~  
~~(cf. 5030—Student Wellness)~~  
~~(cf. 5141.6—School Health Services)~~  
~~(cf. 5148—Child Care and Development Program)~~  
~~(cf. 6011—Academic Standards)~~  
~~(cf. 6142.7—Physical Education and Activity)~~  
~~(cf. 6143—Courses of Study)~~

### **Summer School**

The Superintendent or designee, with Board approval, may establish summer school day and/or evening classes.

~~(cf. 5148.2—Before/After School Program)~~  
~~(cf. 6171—Title I Programs)~~  
~~(cf. 6175—Migrant Education Program)~~

The District's summer school program may be used to provide supplemental instruction to students needing remediation and/or enrichment in core academic subjects.

The District shall provide students with supplemental instruction and support in a tiered framework that bases universal, targeted, and intensive supports on students' needs for academic, social-emotional, and other integrated student supports through a program of engaging learning experiences in a positive school climate.

~~(cf. 6176—Weekend/Saturday Classes)~~  
~~(cf. 6179—Supplemental Instruction)~~

## SUMMER LEARNING PROGRAMS

As appropriate, priority for enrollment in summer school programs shall be given to District students who:

1. Need course credits in order to graduate from high school before the beginning of the next school year

~~(cf. 5147—Dropout Prevention)~~

~~(cf. 6146.1—High School Graduation Requirements)~~

2. Have been retained or are at risk of being retained at their grade level

~~(cf. 5123—Promotion/Acceleration/Retention)~~

3. Demonstrate academic deficiencies in core curriculum areas

~~(cf. 0460—Local Control and Accountability Plan)~~

4. Are in ~~targeted~~ student groups identified in the District's LCAP as needing increased or improved services to succeed in the educational program

5. Are Foster Youth and/or are students experiencing homelessness. If during an intersession period the student will be moving, the student's educational rights holder or, in the case of an American Indian Child, Indian custodian, shall determine which school the student attends for the intersession period, if applicable. (Education Code 48850, 48853.5)

- 4.6. Are Transitional Kindergarten (TK) or kindergarten children, or in any of grades 1-6 and are required to be offered or provided access to Expanded Learning Opportunities (ELO) Programs pursuant to Education Code 46120 and BP/AR 5184.2 – Before/After School Programs

The remaining openings shall be offered to other District students on a first-come first-served basis.

Because summer courses cover extensive instructional content in a relatively short time period, students who have more than three excused absences or one unexcused absence may not receive credit for summer session class(es) unless they make-up missed work in accordance with law, Board policy, and administrative regulation.

Sites for summer school programs may be rotated in an effort to make summer school programs more accessible to all students, regardless of residence or regular attendance area, and to accommodate the maintenance needs of District schools.

~~(cf. 5113—Absences and Excuses)~~

~~(cf. 6154—Homework/Makeup Work)~~



## **SUMMER LEARNING PROGRAMS**

The District shall provide any student who attends a school that is not operating an ELO program transportation to attend at a location that is providing an ELO program and to return to the original location or another location that is established by the District. (Education Code 46120)

The Superintendent or designee shall annually report to the Board on summer school enrollment in the current year and previous year for the program as a whole and disaggregated by grade level, school that the students attend during the regular school year, and student population. In addition, the Superintendent or designee may report on the extent to which students successfully achieved the outcomes established for the program.

### **Additional Summer Learning Opportunities**

The Superintendent or designee may collaborate with parents/guardians, city and county agencies, community organizations, ~~child-care~~ childcare providers, and/or other interested persons to develop, implement, and build awareness of organized activities that support summer learning.

~~(cf. 1020—Youth Services)~~

~~(cf. 1400—Relations Between Other Governmental Agencies and the Schools)~~

~~(cf. 1700—Relations Between Private Industry and the Schools)~~

Strategies to support summer learning may include, but are not limited to:

1. Providing information to students and parents/guardians about summer reading programs scheduled to be conducted by public libraries or community organizations
2. Collaborating with the local parks and recreation agency and/or community organizations to provide day camps, sports programs, or other opportunities for physical education and activity
3. Collaborating with workforce development agencies, businesses, and community organizations to provide summer job training opportunities that include an academic component

~~(cf. 3260—Fees and Charges)~~

~~(cf. 5113.2—Work Permits)~~

~~(cf. 6178.1—Work-Based Learning)~~

4. Encouraging reading in the home, such as providing lists of recommended reading to students and parents/guardians, establishing a target number of books or pages, and providing prizes for achievement of reading goals

~~(cf. 6020—Parent Involvement)~~

**SUMMER LEARNING PROGRAMS**

5. Assigning summer vacation homework in core curricular subject(s) for extra credit
6. Conducting occasional, interactive "fun days" during the summer to provide activities related to art, music, science, technology, mathematics, environmental science, multicultural education, debate, or other subjects
7. Arranging opportunities for community service

*(cf. 6142.4 – Service Learning/Community Service Classes)*

**Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b>	<b>Description</b>
5 CCR 11470-11472	Summer school
5 CCR 3043	Extended school year; special education students
Ed. Code 37252-37254.1	Supplemental instruction
Ed. Code 39837	Transportation to summer employment program
Ed. Code 41422	Conditions Disqualifying School Districts from Apportionments
Ed. Code 41505-41508	Pupil Retention Block Grant
Ed. Code 41976.5	Summer school programs; substantially disabled persons or graduating high school seniors
Ed. Code 42238.01-42238.07	Local control funding formula
Ed. Code 43520-43525	In-Person Instruction and Expanded Learning Opportunities Grants
Ed. Code 46120	Expanded Learning Opportunities Program
Ed. Code 48070-48070.5	Promotion and retention
Ed. Code 48850 - 48859	students in foster care and students experiencing homelessness
Ed. Code 51210	Course of study for grades 1-6
Ed. Code 51220	Course of study for grades 7-12
Ed. Code 51730-51732	Powers of governing boards (authorization for elementary summer school classes); admissions of adults and minors
Ed. Code 52052	Accountability; numerically significant student subgroups
Ed. Code 52060-52077	Local control and accountability plan
Ed. Code 54444.3	Summer program for migrant students
Ed. Code 56345	Individualized education program contents
Ed. Code 58700-58702	Credit towards summer school apportionments for tutoring and homework assistance

**SUMMER LEARNING PROGRAMS****State** (continued)

Ed. Code 58806

Ed. Code 8482-8484.6

Ed. Code 8484.7-8484.9

Summer school apportionments

After School Education and Safety Program

21st Century Community Learning Centers

**Federal**

20 USC 6311-6322

20 USC 7171-7176

**Description**

Improving basic programs for disadvantaged students

21st Century Community Learning Centers

**Management Resources**

CSBA Publication

CSBA Publication

CSBA Publication

CSBA Publication

CSBA Publication

CSBA Publication

CSBA Publication

National Summer Learning Association  
PublicationPartnership for Children & Youth and National  
Summer Learning Association Publication

Partnership for Children &amp; Youth Publication

Rand Corporation Publication

**Description**Putting STEAM into Your District's Summer: A  
Planning Guide for School District Governance  
Teams, January 2018Putting STEAM into Your District's Summer: A  
Guide to Regional Partners and Resources in  
California, February 2018Summer Learning: As Easy as 1, 2, 3, January  
2016Summer and STEAM Make an Ideal Match,  
Governance Brief, November 2016Supporting the Summer Learning Strategy to  
Boost Student Achievement, Fact Sheet,  
December 2015School's Out, Now What? How Summer  
Programs Are Improving Student Learning and  
Wellness, Policy Brief, April 2013

Summer Learning and Wellness Resource Guide

New Vision for Summer School, 2010  
Every Summer Counts: A Longitudinal Analysis of  
Outcomes from the National Summer Learning  
Project, December 20202021 California Summer Learning Guide:  
Investing in Resilience and Relationships, March  
2021Summer 2022: How California schools are  
making the most of new increased state  
investments, January 2023Making Summer Count: How Summer Programs  
Can Boost Children's Learning, 2011

**SUMMER LEARNING PROGRAMS****Management Resources** (continued)

Website	CSBA District and County Office of Education Legal Services
Website	National Summer Learning Association
Website	RAND Corporation
Website	Summer Matters
Website	Partnership for Children and Youth
Website	California Department of Education
Website	CSBA

**Cross References-Codes**

	<b>Description</b>
0200	Goals For The School District
0460	Local Control And Accountability Plan
1330.1	Joint Use Agreements
1400	Relations Between Other Governmental Agencies And The Schools
1700	Relations Between Private Industry And The Schools
3260	Fees And Charges
3552	Summer Meal Program
3553	Free And Reduced Price Meals
5030	Student Wellness
5113	Absences And Excuses
5113.2	Work Permits
5123	Promotion/Acceleration/Retention
5141.6	School Health Services
5147	Dropout Prevention
5148.2	Before/After School Programs
6000	Concepts And Roles
6011	Academic Standards
6020	Parent Involvement
6111	School Calendar
6142.4	Service Learning/Community Service Classes
6142.7	Physical Education And Activity
6142.91	Reading/Language Arts Instruction
6143	Courses Of Study
6146.1	High School Graduation Requirements
6154	Homework/Makeup Work
6159	Individualized Education Program
6164.5	Student Success Teams
6171	Title I Programs

**SUMMER LEARNING PROGRAMS**

**Management Resources** (continued)

6173	Education For Homeless Children
6173-E(1)	Education For Homeless Children
6173-E(2)	Education For Homeless Children
6173.1	Education For Foster Youth
6173.4	Education For American Indian Students
6175	Migrant Education Program
6176	Weekend/Saturday Classes
6178.1	Work-Based Learning
6179	Supplemental Instruction

*Legal Reference: (see next page)*

## SUMMER LEARNING PROGRAMS

### *Legal Reference:*

#### EDUCATION CODE

~~8482-8484.6 After School Education and Safety Program~~

~~8484.7-8484.9 21st Century Community Learning Centers~~

~~37252-37254.1 Supplemental instruction~~

~~39837 Transportation to summer employment programs~~

~~41505-41508 Pupil Retention Block Grant~~

~~41976.5 Summer school programs, substantially disabled persons or graduating high school seniors~~

~~42238.01-42238.07 Local control funding formula~~

~~48070-48070.5 Promotion and retention~~

~~51210 Areas of study for elementary schools~~

~~51220 Areas of study for grades 1-6~~

~~51730-51732 Powers of governing boards (authorization for elementary summer school classes)~~

~~52052 Definition of numerically significant student subgroup~~

~~52060-52077 Local control and accountability plan~~

~~54444.3 Summer program for migrant students~~

~~56345 Extended year program for special education students~~

~~58700-58702 Credit towards summer school apportionments for tutoring and homework assistance~~

~~58806 Summer school apportionments~~

#### CODE OF REGULATIONS, TITLE 5

~~3043 Extended school year, special education students~~

~~11470-11472 Summer school~~

#### UNITED STATES CODE, TITLE 20

~~6311-6322 Improving basic programs for disadvantaged students~~

~~7171-7176 21st Century Community Learning Centers~~

### *Management Resources:*

#### CSBA PUBLICATIONS

~~*Summer Learning and Wellness Resource Guide*~~

~~*School's Out, Now What? How Summer Programs Are Improving Student Learning and Wellness—Policy Brief, April 2013*~~

#### NATIONAL SUMMER LEARNING ASSOCIATION PUBLICATIONS

~~*Healthy Summers for Kids: Turning Risk into Opportunity, May 2012*~~

~~*New Vision for Summer School, 2010*~~

#### RAND CORPORATION PUBLICATIONS

~~*Making Summer Count: How Summer Programs Can Boost Children's Learning, 2011*~~

#### WEB SITES

~~CSBA: <http://www.esba.org>~~

~~California Department of Education: <http://www.cde.ca.gov>~~

~~National Summer Learning Association: <http://www.summerlearning.org>~~

~~Partnership for Children and Youth: <http://partnerforchildren.org>~~

~~RAND Corporation: <http://www.rand.org>~~

~~Summer Matters: <http://summermatters2you.net>~~