



**BEAUMONT UNIFIED SCHOOL DISTRICT**

**RESOLUTION 2024-25-20**

**RESOLUTION FOR AUTHORIZATION TO**

**ENCUMBER FUNDS FOR THE FOLLOWING FISCAL YEAR 2025-26**

**WHEREAS**, the Beaumont Unified School District has determined that it has a need to issue purchase orders prior to July 1 for the following fiscal year in certain unique circumstances where there are requirements for items or services immediately after the beginning of the fiscal year;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Board of the Beaumont Unified School District authorizes the following positions to sign and approve requests for purchase orders:

<b>Name</b>	<b>Title</b>
Mays Kakish	Superintendent
Jennifer Castillo	Assistant Superintendent of Human Resources
Ebon Brown	Assistant Superintendent of Instruction and Support Services
Sergio San Martin	Chief Business Official
Carmen Ordonez	Director of Fiscal Services

**BE IT FURTHER RESOLVED** that the positions listed above will be responsible to ensure that funds will be budgeted in the following fiscal year for the items or services ordered in advance of the beginning of the fiscal year.

**APPROVED, PASSED AND ADOPTED** by the Board of Trustees of the Beaumont Unified School District on March 25, 2025, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAINED:

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Dr. Lanston Sylvester, Clerk of the Board of Trustees  
Beaumont Unified School District

**PLEASE SELECT ONE OF THE OPTIONS LISTED BELOW:**

- Encumber funds in **Galaxy** only.
- Encumber funds in **Galaxy and OneSource** (if Applicable for warehouse).